HIGHLAND REDEVELOPMENT COMMISSION PUBLIC MEETING MINUTES MONDAY, MARCH 24, 2020

The Highland Redevelopment Commission ("Commission", "RC") met in an electronically conducted Public Meeting on March 24, 2020. The meeting was held via conference calling.

The meeting was convened as an electronic meeting pursuant to Governor Eric Holcomb's Executive Order 20-04, reinstated by his Order 20-19, allowing such meetings pursuant to IC 5-14-1.5-3.6 for the duration of the COVID-19 emergency.

President George Georgeff called the meeting to order at 7:08 p.m. Taking minutes for the meeting was Director Kathy DeGuilio-Fox.

Roll Call: Commissioners present on the conference call were George Georgeff, Sean Conley, Cyril Huerter, Bill Leep and Robyn Radford. A quorum was attained.

Additional Officials Present: Roger Sheeman, Council Liaison to the Redevelopment Commission; Pat Krull, School Town of Highland liaison and non-voting member; John R. Reed, Abrahamson Reed and Bilse, Redevelopment Commission attorney; Ed Dobrowski, IT Consultant; and Kathy DeGuilio-Fox, Redevelopment Director.

Also Present: No guests or members of the public were present.

Minutes of the Previous Sessions: Commissioner Cyril Huerter moved to approve amended minutes of the Plenary Business meeting of January 20, 2020, the minutes of the Study Session and Plenary Session of February 17, 2020 and the minutes of the Study Session of March 10, 2020. There was no discussion. Without a second the motion proceeded to a roll call vote. Upon a roll call vote, the motion passed. The minutes were approved by a vote of five affirmatives and no negatives.

Special Orders: None

Public Comment: None

Communications: None

Unfinished Business and General Orders: None

New Business:

- Resolution 2020-06: A Resolution of the Highland Redevelopment Commission Concerning the
 2021 Budget Year Determination for Tax Increment for the Highland Acres Allocation Area.
 Director DeGuilio-Fox advised that this is one of four resolutions that must be considered each year in regard to the annual reporting of the determination for tax increment for the allocation areas in Highland. The resolution was reviewed briefly. President Georgeff called for a motion to adopt Resolution 2020-06. Commissioner Cyril Huerter moved to approve and adopt Resolution 2020-06. Commissioner Bill Leep seconded the motion. There was no further discussion. Upon a roll call vote the motion passed with five affirmatives and no negatives.
- 2. Resolution 2020-07: A Resolution of the Highland Redevelopment Commission Concerning the 2021 Budget Year Determination for Tax Increment for the Highland Redevelopment (Downtown)

Allocation Area. Director DeGuilio-Fox advised that this is the second of four resolutions that must be considered each year in regard to the annual reporting of the determination for tax increment for the allocation areas in Highland. She added that this information would be shared with the overlapping taxing districts during a presentation in May. President Georgeff called for a motion to adopt Resolution 2020-07. Commissioner Bill Leep moved to approve and adopt Resolution 2020-07. Commissioner Cyril Huerter seconded the motion. There was no further discussion. Upon a roll call vote the motion passed with five affirmatives and no negatives.

- 3. Resolution 2020-08: A Resolution of the Highland Redevelopment Commission Concerning the 2021 Budget Year Determination for Tax Increment for the Commercial Corridors Allocation Area. Ms. DeGuilio-Fox advised that this is the third of four resolutions that must be considered each year in regard to the annual reporting of the determination for tax increment for the allocation areas in Highland. She reminded the commissioners that this information had been shared in its entirety with them at the previous meeting. President Georgeff called for a motion to adopt Resolution 2020-08. Commissioner Robyn Radford moved to approve and adopt Resolution 2020-08. Commissioner Sean Conley seconded the motion. There was no further discussion. Upon a roll call vote the motion passes with five affirmatives and no negatives.
- 4. Resolution 2020-09: A Resolution of the Highland Redevelopment Commission Concerning the 2021 Budget Year Determination for Tax Increment for the Cardinal Campus Allocation Area. Ms. DeGuilio-Fox advised that this is the fourth of four resolutions that must be considered each year in regard to the annual reporting of the determination for tax increment for the allocation areas in Highland. President Georgeff called for a motion to adopt Resolution 2020-09. Commissioner Huerter moved to approve and adopt Resolution 2020-09. Commissioner Leep seconded the motion. There was no further discussion. Upon a roll call vote the motion passed with five affirmatives and no negatives.
- 5. Consideration of Resolution 2020-10: A Resolution of the Highland Redevelopment Commission Expressing the Interest to Option and/or Purchase Real Properties Located at 8715-87 Kennedy Avenue and 8719 Kennedy Avenue and Authorizing Appraisals of Said Properties, Pursuant to IC 36-7-14-12.2(A)(1) and IC 36-7-14-12.2(A)(13), and Commissioning Bochnowski Appraisal Company and Valuation Real Estate Appraisers to Perform Said Appraisals. Discussion ensued during which Councilman Huerter inquired as to whether there was continuing interest from a developer who had discussed his interest in developing properties adjacent to and including the properties located at 8715-87 Kennedy Ave and 8719 Kennedy Ave with the Redevelopment Director last year. Director DeGuilio-Fox replied that she and President Georgeff had a recent conversation with the developer's representative and there was indeed continuing interest in these properties and in working with the Town of Highland Redevelopment Commission. Commissioner Leep questioned the property addresses used in the resolution. Ms. DeGuilio-Fox advised that these are the addresses used on the Lake County GIS site, however, she will check them a second time. Attorney Reed advised that two corrections were needed: 1. The correct statute to be cited is IC 36-7-14-12.2(A)(13) and 2. In paragraph four (4) of the resolution the word "brokers" should be corrected to read "appraisers". Ms. DeGuilio-Fox will make the recommended corrections and provide a corrected copy of the resolution to the commissioners. There being no additional discussion, President Georgeff called for a motion. Commissioner Huerter moved to approve and adopt Resolution 2020-10. Councilman Radford seconded the motion. There was no further discussion. Upon a roll call vote the motion passed with five affirmatives and no negatives.

Action to Pay Accounts Payable Vouchers: Commissioner Huerter made a motion to pay accounts payable vouchers as filed on the pending accounts payable docket, covering the period February 19, 2020 through March 25, 2020 and the payroll dockets for February 28, 2020 and March 13, 2020 as presented, in the amount of \$27,499.92. Commissioner Bill Leep moved to approve the Pay Accounts Payable Vouchers. Commissioner Cyril Huerter seconded the motion. Upon a roll call vote the motion passed with five affirmative votes and no negatives.

Vendors Accounts Payable Docket:

Redevelopment General Fund, \$24,912.42; Redevelopment Capital Fund, \$301.00 and CEDIT Economic Development Income Tax Fund, \$2,286.50. Total: \$27,499.92.

Payroll Docket for Payday of February 28, 2020 and March 13, 2020: Redevelopment Department: Total Payroll: \$8009.60.

Business from the Commissioners: There was no additional business from the Commissioners.

Next Meeting: The next Study Session is scheduled for Tuesday, April 14, 2020. The next Public Meeting will convene on Tuesday, April 28, 2020 immediately following the study session. A Study Session will precede the public meeting and reconvene following the public meeting, if deemed necessary. The next meeting of the Highland Main Street will be rescheduled to Thursday, April 2, 2020 at 6:30 p.m. However, at this time the Highland Town Council, in response to the Executive Orders issued by Governor Holcomb in response to the COVID-19 pandemic, has determined that only essential meetings will be held until further notice.

Adjournment: There being no further business of the Highland Redevelopment Commission, Commissioner Leep made a motion to adjourn the meeting. Commissioner Huerter seconded the motion. Upon a voice vote, the motion passed. The March 24, 2020 public meeting of the Highland Redevelopment Commission was adjourned at 7:19 p.m.

Respectfully submitted by Kathy DeGuilio-Fox, Recording Secretary

RESOLUTION NO. 2020-06

A RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION CONCERNING THE 2021 BUDGET YEAR DETERMINATION FOR TAX INCREMENT FOR THE HIGHLAND ACRES ALLOCATION AREA PURSUANT TO INDIANA CODE 36-7-14-39(b)(4)

WHEREAS, the Highland Redevelopment Commission (the "Commission"), has designated the **Highland Acres Allocation Area** (the "Allocation Area") for purposes of capturing incremental assessed valuation to generate tax increment revenue pursuant to Indiana Code 36-7-14-39 (the "Tax Increment");

WHEREAS, pursuant to Indiana Code 36-7-14-39(b)(4)(A) and 50 IAC 8-2-4, the Commission is required to make a determination on the capture of incremental assessed valuation that will generate Tax Increment and to notify overlapping taxing units as well as the Lake County, Indiana Auditor and the Common Council (the "Town Council") of the Town of Highland, Lake County, Indiana, as the fiscal body of the Town, which created the Commission; and

WHEREAS, with respect to the Allocation Area, for the budget year 2021, the Commission has determined the amount of Tax Increment projected for distribution in 2021 as well as the amount of Tax Increment needed in 2021 to meet: (i) the Commission's outstanding debt service or lease payment obligations, to pay for projects that are located in or directly serve or benefit the Allocation Area, and (ii) other purposes permitted by Indiana Code 36-7-14-39(b)(3), as set forth in the COMMISSION DETERMINATION as attached hereto under EXHIBIT A;

NOW, THEREFORE, BE IT RESOLVED by the Highland Redevelopment Commission as follows:

SECTION ONE: The Commission has determined that all potential captured assessment (as defined in 50 IAC 8-1-16) with respect to the Allocation Area as of the January 1, 2020 assessment date (for Pay 2021) shall be captured assessment (as defined in 50 IAC 8-1-10), and overlapping taxing units as well as the Lake County, Indiana Auditor and the Town Council will be provided written notice of such determination pursuant to Indiana Code 36-7-14-39(b)(4)(B).

ADOPTED AND APPROVED at a meeting of the Highland Redevelopment Commission, Lake County, Indiana held on this 24th day of March, 2020 having passed by a vote of <u>5</u> in favor and <u>O</u> opposed.

TOWN OF HIGHLAND, INDIANA HIGHLAND REDEVELOPMENT COMMISSION

By: George Georgeff, President

ATTEST:	$\wedge \wedge \wedge \wedge \wedge \wedge$
By:	Ladford
	Radford, Secretary Highland Redevelopment Commission
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Dated	
Kath	u De Lulio - Fox
Kathy D Town of	Guilio-Fox, Redevelopment Director Highland Department of Redevelopment
-M	arch 24, 2020

Dated

RESOLUTION NO. 2020-07

A RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION CONCERNING THE 2021 BUDGET YEAR DETERMINATION FOR TAX INCREMENT FOR THE HIGHLAND REDEVELOPMENT (DOWNTOWN) ALLOCATION AREA PURSUANT TO INDIANA CODE 36-7-14-39(b)(4)

WHEREAS, the Highland Redevelopment Commission (the "Commission"), has designated the **Highland Redevelopment (Downtown) Allocation Area** (the "Allocation Area") for purposes of capturing incremental assessed valuation to generate tax increment revenue pursuant to Indiana Code 36-7-14-39 (the "Tax Increment");

WHEREAS, pursuant to Indiana Code 36-7-14-39(b)(4)(A) and 50 IAC 8-2-4, the Commission is required to make a determination on the capture of incremental assessed valuation that will generate Tax Increment and to notify overlapping taxing units as well as the Lake County, Indiana Auditor and the Common Council (the "Town Council") of the Town of Highland, Lake County, Indiana, as the fiscal body of the Town, which created the Commission; and

WHEREAS, with respect to the Allocation Area, for the budget year 2021, the Commission has determined the amount of Tax Increment projected for distribution in 2021 as well as the amount of Tax Increment needed in 2021 to meet: (i) the Commission's outstanding debt service or lease payment obligations, to pay for projects that are located in or directly serve or benefit the Allocation Area, and (ii) other purposes permitted by Indiana Code 36-7-14-39(b)(3), as set forth in the COMMISSION DETERMINATION as attached hereto under EXHIBIT A;

NOW, THEREFORE, BE IT RESOLVED by the Highland Redevelopment Commission as follows:

SECTION ONE: The Commission has determined that all potential captured assessment (as defined in 50 IAC 8-1-16) with respect to the Allocation Area as of the January 1, 2020 assessment date (for Pay 2021) shall be captured assessment (as defined in 50 IAC 8-1-10), and overlapping taxing units as well as the Lake County, Indiana Auditor and the Town Council will be provided written notice of such determination pursuant to Indiana Code 36-7-14-39(b)(4)(B).

ADOPTED AND APPROVED at a meeting of the Highland Redevelopment Commission, Lake County, Indiana held on this 24th day of March, 2020 having passed by a vote of 5 in favor and 0 opposed.

TOWN OF HIGHLAND, INDIANA HIGHLAND REDEVELOPMENT COMMISSION

By: George Georgeff, President

AT° By:	TEST:
	Robyn Radford, Secretary Town of Highland Redevelopment Commission
	6-1-2020
	Dated
	Attley Dylule - to-K Kathy DeGuilio-Fox, Redevelopment Director
	Town of Highland Department of Redevelopment
	March 24, 2020

RESOLUTION NO. 2020-08

A RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION CONCERNING THE 2021 BUDGET YEAR DETERMINATION FOR TAX INCREMENT FOR THE HIGHLAND COMMERCIAL CORRIDORS ALLOCATION AREA PURSUANT TO INDIANA CODE 36-7-14-39(b)(4)

WHEREAS, the Highland Redevelopment Commission (the "Commission"), has designated the **Highland Commercial Corridors Allocation Area** (the "Allocation Area") for purposes of capturing incremental assessed valuation to generate tax increment revenue pursuant to Indiana Code 36-7-14-39 (the "Tax Increment");

WHEREAS, pursuant to Indiana Code 36-7-14-39(b)(4)(A) and 50 IAC 8-2-4, the Commission is required to make a determination on the capture of incremental assessed valuation that will generate Tax Increment and to notify overlapping taxing units as well as the Lake County, Indiana Auditor and the Common Council (the "Town Council") of the Town of Highland, Lake County, Indiana, as the fiscal body of the Town, which created the Commission; and

WHEREAS, with respect to the Allocation Area, for the budget year 2021, the Commission has determined the amount of Tax Increment projected for distribution in 2021 as well as the amount of Tax Increment needed in 2021 to meet: (i) the Commission's outstanding debt service or lease payment obligations, to pay for projects that are located in or directly serve or benefit the Allocation Area, and (ii) other purposes permitted by Indiana Code 36-7-14-39(b)(3), as set forth in the COMMISSION DETERMINATION as attached hereto under EXHIBIT A;

NOW, THEREFORE, BE IT RESOLVED by the Highland Redevelopment Commission as follows:

SECTION ONE: The Commission has determined that all potential captured assessment (as defined in 50 IAC 8-1-16) with respect to the Allocation Area as of the January 1, 2020 assessment date (for Pay 2021) shall be captured assessment (as defined in 50 IAC 8-1-10), and overlapping taxing units as well as the Lake County, Indiana Auditor and the Town Council will be provided written notice of such determination pursuant to Indiana Code 36-7-14-39(b)(4)(B).

ADOPTED AND APPROVED at a meeting of the Highland Redevelopment Commission, Lake County, Indiana held on this 24th day of March, 2020 having passed by a vote of 5 in favor and 0 opposed.

TOWN OF HIGHLAND, INDIANA HIGHLAND REDEVELOPMENT COMMISSION

By: George Georgeff, President

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	byn Radford, Secretary
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V a	thy DeGuilio-Fox, Redevelopment Director
To	wn of Highland Department of Redevelopment
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\	March 24, 2020
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Dated

RESOLUTION NO. 2020-09

A RESOLUTION OF THE HIGHLAND REDEVELOPMENT COMMISSION CONCERNING THE 2021 BUDGET YEAR DETERMINATION FOR TAX INCREMENT FOR THE HIGHLAND CARDINAL CAMPUS ALLOCATION AREA PURSUANT TO INDIANA CODE 36-7-14-39(b)(4)

WHEREAS, the Highland Redevelopment Commission (the "Commission"), has designated the **Highland Cardinal Campus Allocation Area** (the "Allocation Area") for purposes of capturing incremental assessed valuation to generate tax increment revenue pursuant to Indiana Code 36-7-14-39 (the "Tax Increment");

WHEREAS, pursuant to Indiana Code 36-7-14-39(b)(4)(A) and 50 IAC 8-2-4, the Commission is required to make a determination on the capture of incremental assessed valuation that will generate Tax Increment and to notify overlapping taxing units as well as the Lake County, Indiana Auditor and the Common Council (the "Town Council") of the Town of Highland, Lake County, Indiana, as the fiscal body of the Town, which created the Commission; and

WHEREAS, with respect to the Allocation Area, for the budget year 2021, the Commission has determined the amount of Tax Increment projected for distribution in 2021 as well as the amount of Tax Increment needed in 2021 to meet: (i) the Commission's outstanding debt service or lease payment obligations, to pay for projects that are located in or directly serve or benefit the Allocation Area, and (ii) other purposes permitted by Indiana Code 36-7-14-39(b)(3), as set forth in the COMMISSION DETERMINATION as attached hereto under EXHIBIT A;

NOW, THEREFORE, BE IT RESOLVED by the Highland Redevelopment Commission as follows:

SECTION ONE: The Commission has determined that all potential captured assessment (as defined in 50 IAC 8-1-16) with respect to the Allocation Area as of the January 1, 2020 assessment date (for Pay 2021) shall be captured assessment (as defined in 50 IAC 8-1-10), and overlapping taxing units as well as the Lake County, Indiana Auditor and the Town Council will be provided written notice of such determination pursuant to Indiana Code 36-7-14-39(b)(4)(B).

ADOPTED AND APPROVED at a meeting of the Highland Redevelopment Commission, Lake County, Indiana held on this 24th day of March, 2020 having passed by a vote of <u>5</u> in favor and <u>0</u> opposed.

TOWN OF HIGHLAND, INDIANA HIGHLAND REDEVELOPMENT COMMISSION

By: George Georgeff, President

ATTEST	
WITHOUT	٠.

Robyn Radford, Secretary

Town of Highland Redevelopment Commission

Dated

Kathy DeGuilio-Fox, Redevelopment Director Town of Highland Department of Redevelopment

Dated

TOWN OF HIGHLAND HIGHLAND REDEVELOPMENT COMMISSION RESOLUTION NO. 2020-10

A RESOLUTION EXPRESSING THE INTEREST OF THE HIGHLAND REDEVELOPMENT COMMISSION TO OPTION AND/OR PURCHASE REAL PROPERTIES LOCATED AT 8715-87 KENNEDY AVENUE AND 8719 KENNEDY AVENUE AND AUTHORIZING APPRAISALS OF SAID PROPERTIES, PURSUANT TO IC 36-7-14-12.2(A)(1) AND IC 36-7-14-12.2(A)(13), AND COMMISSIONING BOCHNOWSKI APPRAISAL COMPANY AND VALUATION SERVICES REAL ESTATE APPRAISERS TO PERFORM SAID APPRAISALS

Whereas, the Highland Redevelopment Commission (the "Commission"), governing body of The Town of Highland Department of Redevelopment (the "Department"), and the Redevelopment Area of the Town of Highland, Indiana (the "Redevelopment Area"), exists and operates under the provisions of the Redevelopment of Cities and Towns Act of 1953 which has been codified in IC 36-7-14, as amended from time to time (the "Act") and

Whereas, the Commission is interested in optioning and/or acquiring certain real estate, legally described as HIGHLAND L.23 BL14 ALL L.24 BL.14 (Parcel # 45-07-21-451-011.000-026) and TRI. PAR. N. OF JEWETT ST. & S. OF NE LINE ERIE RR. 115X143X85FT (Parcel # 45-07-21-451-010.000-026) in the Town of Highland, Lake County, Indiana, more commonly known as 8715-87 Kennedy Avenue and 8719 Kennedy Avenue respectively; and

Whereas, Pursuant to IC 36-7-14-12.2(a)(1), the Commission shall pass a resolution to the effect that it is interested in optioning and/or making a purchase of specified land and structure and shall appoint two (2) appraisers to appraise the market value of the land and structure; and

Whereas, The Commission will engage the appraisal services of Bochnowski Appraisal Company and Valuation Services Real Estate Appraisers, trained and licensed appraisers, under IC 36-7-14-12.2(a)(12) to appraise the fair market value of the property located at 8715-87 Kennedy Avenue and 8719 Kennedy Avenue, at a fee not to exceed \$3,500.00 as proposed by Bochnowski Appraisal Company and \$2,400.00 as proposed by Valuation Services Real Estate Appraisers; and

Whereas, The Commission now desires to express its interest to option and/or purchase said real property and to approve appraisals for the property.

Now Therefore Be It Resolved by the Highland Redevelopment Commission of the Town of Highland, Lake County, Indiana;

Section 1. That the Highland Redevelopment Commission hereby expresses its interest to option and/or purchase real property located at 8715-87 Kennedy Avenue and 8719 Kennedy Avenue, pursuant to IC 36-7-14-12.2(a)(1);

Section 2. That the Highland Redevelopment Commission hereby authorizes the appraisals for real property located at 8715-87 Kennedy Avenue and 8719 Kennedy Avenue;

Section 3. That the Highland Redevelopment Commission will engage Bochnowski Appraisal Company and Valuation Services Real Estate Appraisers to perform said appraisals for \$3,500.00 and \$2,400.00 respectively;

ADOPTED AND APPROVED by the Highland Redevelopment Commission, Lake County, Indiana held this 24th day of March 2020 having passed by a vote of ______ in favor and ______ opposed.

Town of Highland, Indiana Highland Redevelopment Commission

By: George Georgeff, President

ATTEST:

Robyn Radford, Secretary

Dated

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O.F.	/25/
FOR TOWN	-03/25/2020
FOR	2020
REPORT	02/19/
INVOICE GL DISTRIBUTION REPORT FOR	FICK RUN DATES
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BOTH JOURNALIZED AND UNJOURNALIZED
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094-0000-31001	LEGAL FEES- FEBRUARY 85707	7 ABRAHAMSON, REED & BILSE	LEGAL FEES- FEBRUARY	1,387.00	
094-0000-31004	LCAC REIMBURSEMENT 85722	_	LCAC REIMBURSEMENT	20.00	
094-0000-31005	DESIGN RELEASE SERVICES 85712	ROHN ASSOC ARCHITECTS & PL		158.10	
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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND EXP CHECK RUN DATES 02/19/2020 - 03/25/2020 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID Invoice Line Desc 03/19/2020 10:26 AM User: DMJ DB: Highland GI Number

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